

# Spring 2011 – CTAWWA COURSE REGISTRATION FORM

## HOW TO REGISTER FOR CT SECTION COURSES

**Part I** – Please complete this entire section including daytime telephone, fax, email, and AWWA or NEWWA member number if applicable. **The address should be your billing address for these courses.**

**Part II** – Please check which course (s) you will be registering for.

**Part III** - Please indicate the method of payment by checking the appropriate box and filling in the **TOTAL FEE** box. If you will be paying by credit card, it is very important that you include the **card number and expiration date**.

Keep a copy of the course dates and directions then return the completed registration form by Mail to: **Pam Monahan, Executive Manager, CTAWWA, 72 Rockland Avenue, Waterbury, CT 06708.** Or fax to (203) 725-0445.

**PLEASE NOTE: SECURE ONLINE REGISTRATION IS AVAILABLE at [www.ctawwa.org](http://www.ctawwa.org).**

## PART I - PARTICIPANT INFORMATION

<b>PRINT Name</b> (As you want your name to appear on CEU Certificate)		<b>Daytime Phone</b> (     )         -	
<b>Company</b>		<b>Fax</b> (     )         -	
<b>Billing Address</b>			
<b>City</b>		<b>State</b>	<b>Zip</b>           -
<b>Email</b>		<b>CTAWWA / NEWWA Member #</b> (if applicable) 	

## PART II – COURSE LISTING

✓	Course Code	Course Title	Date/Time	Fee
	Spring 1101	<b>Water Treatment Operations School -</b> MDC Training Center, Hartford	Feb. 1, 2011 15 weeks @ 6PM	\$500.00/ \$550.00
	Spring 1102	<b>DPH Operator Certification Review (with book) –</b> Regional Water Authority, New Haven – NO WALK INS	January 18, 2011	\$160.00/ \$190.00
	Spring 1103	<b>DPH Operator Certification Review (NO book) –</b> Regional Water Authority, New Haven – NO WALK INS n	January 18, 2011	\$110.00/ \$140.00
	Spring 1104	<b>DPH Operator Certification Review (with book) –</b> Regional Water Authority, New Haven – NO WALK INS	May 24, 2011	\$160.00/ \$190.00
	Spring 1105	<b>DPH Operator Certification Review (NO book) –</b> Regional Water Authority, New Haven – NO WALK INS n	May 24, 2011	\$110.00/ \$140.00
	Spring 1106	<b>Fundamentals of Reading and Understanding Drawings -</b> MDC Training Center, Hartford	April 13, 2011	\$100.00/ \$140.00
	Spring 1107	<b>Business Writing for Everyone</b> MDC Training Center, Hartford	June 2, 2011	\$130.00/ \$170.00
	Spring 1108	<b>Fundamentals of Business Operators and Management for Non-Managers</b> MDC Training Center, Hartford	June 9, 2011	\$130.00/ \$170.00
			TOTAL	

## PART III - METHOD OF PAYMENT

<b>Type of Payment</b>	<b>Amount (from TOTAL FEE above)</b>
<input type="checkbox"/> Check (Payable to CTAWWA <input type="checkbox"/> P.O.# _____ <input type="checkbox"/> MasterCard/Visa <input type="checkbox"/> AMEX	\$
<b>Credit Card #</b> 	<b>Exp. / CCV</b> <b>Signature:</b>

**Cancellation Policy:** If you need to cancel, you must contact CTAWWA in writing at least two business days prior to the start of the course. If you contact CTAWWA within one business day, you will be charged 100% of the original course registration fee. This charge is non-refundable and non-transferable. Written refund/credit request made for special circumstances will be considered if received within two weeks from the start date of the program. Credit issues are valid for six months from the date of the program.

Check here if you have a disability and require accommodations to fully participate. You will be contacted by CTAWWA. For additional registrations, reproduce this form or register on website. .